Eyewash Station Inspection Checklist: Weekly Test Form

Frequency	Completed by	Approved by	The checklist
Weekly	Person assigned to check emergency equipment in the area	Area supervisor	28 checks · 5 sections

INSPECTION DETAILS

Site / building: .....

Station number and location: .....

Station type: .....

Date of the last annual inspection: .....

Date and time: .....

Location and access

Walk to the station from the place where a splash could happen.

1.	The station can be reached from the hazard in about 10 seconds ANSI Z358.1, as summarised by CCOHS: an average person walks 16 to 17 m (55 ft) in 10 seconds. Ref.: [3] [1]	◯ Pass ◯ Fail ◯ N/A
2.	It is on the same floor as the hazard, with no stairs or doors to pass on the way Ref.: [3]	◯ Pass ◯ Fail ◯ N/A
3.	The route to the station is clear of stored materials, equipment and other obstacles Ref.: [3] [5] [1] [8]	◯ Pass ◯ Fail ◯ N/A
4.	The station is marked with a highly visible sign Ref.: [3] [4]	◯ Pass ◯ Fail ◯ N/A
5.	The area around the station is well lit Ref.: [3] [4]	◯ Pass ◯ Fail ◯ N/A
6.	Nothing is stored in, on or directly around the unit ANSI Z358.1, as summarised by CCOHS: nozzles at least 15 cm (6 in) from the wall or nearest obstruction and 83.8 to 134.6 cm (33 to 53 in) above the floor. Ref.: [3] [4] [5]	◯ Pass ◯ Fail ◯ N/A

Condition of the unit

Visual checks before the water is turned on.

7.	Both nozzles have their dust covers, and the covers are clean and undamaged Ref.: [3] [4]	◯ Pass ◯ Fail ◯ N/A
8.	The bowl and nozzles are clean, with no dirt, scale or debris Ref.: [5] [3]	◯ Pass ◯ Fail ◯ N/A
9.	No water leaks from the valve, pipework or fittings Ref.: [4] [5]	◯ Pass ◯ Fail ◯ N/A
10.	An outdoor or unheated station is protected from freezing Mark N/A for stations in heated indoor areas. Ref.: [3]	◯ Pass ◯ Fail ◯ N/A
11.	Self-contained unit: the tank is full and the flushing fluid is within its date CRITICAL Change the fluid and clean the tank as the manufacturer's instructions say, using only solutions meant for flushing eyes. Mark N/A for plumbed units. Ref.: [2] [3]	◯ Pass ◯ Fail ◯ N/A
12.	Eyewash bottles kept at the station are sealed and within their expiry date Bottles supplement a station; they do not replace it. Mark N/A if there are none. Ref.: [6] [3]	◯ Pass ◯ Fail ◯ N/A

Activation test

Plumbed units: open the valve and let the water run. Self-contained units: follow the manufacturer's instructions and mark N/A where a check would empty the tank.

13.	The valve opens with one movement and water arrives within about a second CRITICAL Ref.: [2] [3]	◯ Pass ◯ Fail ◯ N/A
14.	The water keeps running after the hand is taken off the valve CRITICAL Ref.: [2] [3] [5]	◯ Pass ◯ Fail ◯ N/A
15.	The dust covers come off by the water flow alone Covers that stay on can be a sign of low flow. Ref.: [3] [4]	◯ Pass ◯ Fail ◯ N/A
16.	Water flows from both nozzles at the same time, in even streams CRITICAL Ref.: [3] [4]	◯ Pass ◯ Fail ◯ N/A

17.	The streams rise high enough to reach both eyes and do not trickle **CRITICAL** Ref.: [4] [5]	◯ Pass ◯ Fail ◯ N/A
18.	The unit was run long enough to clear the standing water from the supply pipe Follow the manufacturer's instructions for how long. Stagnant water can carry organisms that infect an injured eye. Ref.: [2] [3] [5]	◯ Pass ◯ Fail ◯ N/A
19.	After flushing, the water runs clear, with no colour, particles or smell **CRITICAL** Ref.: [4] [2]	◯ Pass ◯ Fail ◯ N/A
20.	The water feels lukewarm, neither hot nor ice-cold ANSI Z358.1, as summarised by CCOHS, defines tepid as 16 to 38 °C (60 to 100 °F). Temperature is measured at the annual inspection. Ref.: [3] [2]	◯ Pass ◯ Fail ◯ N/A
21.	The water drains away and any spilled water has been wiped up Ref.: [3] [4]	◯ Pass ◯ Fail ◯ N/A

Records and instruction

22.	The tag or log shows a full inspection within the last 12 months Ref.: [3]	◯ Pass ◯ Fail ◯ N/A
23.	Today's date and the inspector's initials are written on the station's tag or log Ref.: [3] [4]	◯ Yes ◯ No
24.	People working in the area have been shown where the station is and how to use it Ref.: [3] [7]	◯ Yes ◯ No ◯ N/A

Result

25.	Every defect found has been reported to the supervisor and a repair requested Ref.: [5]	◯ Yes ◯ No ◯ N/A
26.	If a critical check failed, the station is tagged out of service and work with hazardous materials in the area does not go on without another means of flushing the eyes **CRITICAL** Ref.: [5] [1] [7]	◯ Yes ◯ No ◯ N/A
27.	The station is ready for use, with the nozzle covers back in place **CRITICAL** Ref.: [1] [8] [5]	◯ Yes ◯ No
28.	Notes and defects found	Note: _____

Critical check: if it fails, stop and correct it before work continues.

SIGN-OFF

Inspector		Area supervisor	
Name:	.....	Name:	.....
Signature:	.....	Signature:	.....
Date:	.....	Date:	.....

Legal basis and references

[1] United States: OSHA 29 CFR 1910.151, Medical services and first aid — Paragraph (c): suitable facilities for quick drenching or flushing of the eyes and body within the work area for immediate emergency use. Sets no test interval. 29 CFR 1926.50(g) has the same wording for construction.

[2] United States: OSHA InfoSheet, Health Effects from Contaminated Water in Eyewash Stations (OSHA 3818, 2015) — ANSI performance figures (tepid fluid, 1.5 L/min for 15 minutes, single movement, hands-free); organisms in stagnant water; manufacturer's instructions for how often and how long to activate plumbed units and for maintaining self-contained units. Advisory, not a regulation.

[3] International: Canadian Centre for Occupational Health and Safety (CCOHS), Emergency Showers and Eyewash Stations (fact sheet, revised 2024-03-15) — Public summary of ANSI/ISEA Z358.1-2014 (R2020): 10-second reach, same level, clear path, sign and lighting, valve operation, flow rates, nozzle height and clearance, covers, tepid range, weekly activation, annual inspection, self-contained units, records, instruction, drainage and freeze protection. The standard itself was not consulted.

[4] United States: University of Arkansas, Office of Environmental Health and Safety, Emergency Eye/Face Wash Station Weekly Inspection Checklist (revised June 2023) — Institutional weekly practice: sign and lighting, clearance, clear water, even flow from all nozzles, hands-free flow that does not trickle, caps that open on activation, leaks, dated and initialled log.

[5] International: University of Waterloo Safety Office, Eye/Face Wash and Drench Hose Weekly Inspection (v.1.1, May 2023) — Institutional weekly practice: clear pathway, no leaks, clean unit, flushing stagnant water from the dead leg, hands-free flow, flow pattern; when a problem is found, report it, tag out the station and use no hazardous materials until it is repaired.

[6] United Kingdom: HSE, Frequently asked questions on first aid — Eye irrigation where mains tap water is not readily available: at least one litre of sterile water or sterile normal saline (0.9%) in sealed, disposable containers, not reused once opened and not used after the expiry date.

[7] Türkiye: Kimyasal Maddelerle Çalışmalarda Sağlık ve Güvenlik Önlemleri Hakkında Yönetmelik (Resmî Gazete, 12.08.2013, 28733) — Article 8 (emergencies): measures to reduce the effects of chemical emergencies are taken at once and emergency response procedures are kept ready. The regulation does not name eyewash stations.

[8] Türkiye: İşyeri Bina ve Eklentilerinde Alınacak Sağlık ve Güvenlik Önlemlerine İlişkin Yönetmelik (Resmî Gazete, 17.07.2013, 28710) — Annex 1, item 60: first-aid equipment is kept in easily accessible places wherever working conditions require it. The regulation does not name eyewash stations.

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